

Winchelsea



All Individuals Matter

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25th January 2017

Dear Parent/Guardian

Re: Term 3 Parents' Evening – Opal Class

Parents' Evening will be held on Monday 6th February (3:30-6pm) and Tuesday 7th February 2017 (4:30-7 pm).

If you wish to have a 10 minute consultation with your child's teacher please return the slip at the bottom of this letter by **Monday 30th January 2017** at the very latest. Appointments will be set on the Tuesday morning and you will be notified shortly afterwards.

If you wish for a longer consultation or are unavailable on the dates above, please contact the school to arrange a mutually convenient alternative.

Yours sincerely

J A NEASHAM
Administration Assistant

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Term 1 Parents' Evening

Name of pupil Class Teacher

Please **tick** your preferred day and time slot

Day	Times between	Times between
Monday 6 th February 2017	3:30-5 pm	5-6 pm
Tuesday 7 th February 2017	4:30-6 pm	6-7 pm



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