

Winchelsea



All Individuals Matter

Miss Helen Duckett
Head Teacher
4a Sleaford Rd
Ruskington
Sleaford
Lincolnshire
NG34 9BY

Tel: 01526 832060

Fax: 01526 833710

Email: helen.duckett@winchelsea.lincs.sch.uk

29th September 2017

Dear Parent/Guardian

Re: Diamond Term 1 Parents' Evening

Diamond Parents' Evening will be held on Monday 16th October 2017 (4-7 pm) and Tuesday 17th October 2017 (4-6 pm).

If you wish to have a 10 minute consultation with your child's teacher please return the slip at the bottom of this letter by **Friday 6th October 2017** at the very latest. Appointments will be set on Tuesday 10th October during morning assembly and you will be notified shortly afterwards.

If you wish for a longer consultation or are unavailable on the dates above, please contact the school to arrange a mutually convenient alternative.

Yours sincerely

Mrs R Rowlands
School Business Manager

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Diamond Term 1 Parents' Evening

Name of pupil Class Teacher

Please **tick** your preferred day and time slot

Day	Times between	Times between	Times between
Monday 16 th October 2017	4-5 pm	5-6 pm	6-7pm
Tuesday 17 th October 2017	Left blank intentionally	4-5 pm	5-6 pm



INVESTOR IN PEOPLE