

Winchelsea



All Individuals Matter

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1st October 2018

Dear Parent/Guardian

Re: Diamond Term 1 Parents' Evening

Diamond Parents' Evening will be held on Monday 15th October 2018 (4-7 pm) and Tuesday 16th October 2018 (4-6 pm).

If you wish to have a 10 minute consultation with your child's teacher please return the slip at the bottom of this letter by **Friday 5th October 2018** at the very latest. Appointments will be set on Tuesday 10th October during morning assembly and you will be notified shortly afterwards.

If you wish for a longer consultation or are unavailable on the dates above, please contact the school to arrange a mutually convenient alternative.

Yours sincerely

Mrs R Rowlands
School Business Manager

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Diamond Term 1 Parents' Evening

Name of pupil Class Teacher

Please **tick** your preferred day and time slot

Day	Times between	Times between	Times between
Monday 15 th October 2018	4-5 pm	5-6 pm	6-7pm
Tuesday 16 th October 2018	Left blank intentionally	4-5 pm	5-6 pm



INVESTOR IN PEOPLE