

Winchelsea Primary School Governing Body Information and Attendance Details for Academic Year 2025-26

The Instrument of Government states that the Governing Body shall consist of 10 Governors as follows:

3 Parent Governors / 1 Headteacher / 1 Staff / 1 Local Authority / 4 Co-opted Governors

* The Authority Governor is nominated by the Local Authority, Parent Governors are elected by the parent body and Staff Governors are elected by the staff body of the school.

** All Governors' terms of office are 4 years.

Name	Category	Appointed By *	Date First Appointed	Term of Office Details		Business Interest	Relationships with the school staff including spouses, partners and relatives	Other Governor Roles	Governor Role	FGB Meetings Attendance	Assigned Governor Committee	Committee Meeting Attendance		
				Start Date	End Date (ToE) / Resigned (R)							Finance	Standards	Pay
Tracy Boulter	Headteacher	Ex-Officio	01/09/24	01/09/24	N/A	Nil	Nil	Nil		6 of 6	Finance Standards	4 of 4	2 of 2	N/A
Lynsey Grove	Co-opted	Governing Body	04/09/21	27/03/25	26/03/29	Nil	Nil	Nil	Chair SDP monitoring	5 of 6	Finance Standards	3 of 4	1 of 2	N/A
Sadie Johnstone	Parent	Parent Body	05/06/23	05/06/23	04/06/27	Nil	Nil	Nil	SEND Standards Committee Chair SDP monitoring	4 of 6	Pay Standards	N/A	2 of 2	2 of 2
Sarah Tonge	Parent	Parent Body	05/06/23	05/06/23	04/06/27				Vice Chair Food Standards Wellbeing SDP monitoring	6 of 6	Finance Standards	4 of 4	2 of 2	N/A
Matthew Green	Staff	Staff Body	18/10/24	18/10/24	17/10/28	Nil	Nil	Nil		6 of 6	Standards	N/A	0 of 2	N/A
Felicity Elkington	Co-opted	Governing Body	03/03/25	03/03/25	02/03/29	Nil	Nil	Nil	Finance Finance Committee Chair SDP monitoring	5 of 6	Finance Pay Standards	3 of 4	1 of 2	2 of 2
Kirsten Jones	Co-opted	Governing Body	15/05/25	15/05/25	14/05/29	Church Lane Primary School	Nil	Nil	Attendance CiC Pupil Premium Safeguarding SDP monitoring	6 of 6		N/A	N/A	N/A
Georgie Case	Co-opted	Governing Body	15/05/25	15/05/25	14/05/29	Infinity Academy Trust	Nil	Nil	SEND SDP monitoring	5 of 6	Pay	N/A	1 of 1	2 of 2
Chris Alsop	Parent	Parent Body	06/05/26	06/05/26	05/05/30	Nil	Nil	Nil		2 of 2		N/A	N/A	N/A
Shirley Jeffs	LA	Local Authority	06/11/23	06/11/23	05/11/27	Infinity Academy Trust	Nil	Nil	Training & Development GDPR Health & Safety E-Safety	3 of 5	Finance	2 of 4	N/A	N/A
Huw Edwards	Parent	Parent Body	05/06/23	05/06/23	04/06/27	Nil	Nil	Nil	Health & Safety	1 of 3	Finance	1 of 2	N/A	N/A

The Governing Body appointed a Finance Committee, Standards Committee & Pay Committee in September 2025 – other appeals committees will be appointed as and when required:

Finance Committee – Meets when arranged by the clerk with agreed terms of reference.

Standards Committee - Meets when arranged by the clerk with agreed terms of reference.

Pay Committee – Meets as directed by the ratified Pay Policy

Heads Performance Management Panel – Meets and makes a recommendation to Pay Committee regarding Headteacher’s Pay decision.

The Full Governing Body ratifies decisions following recommendation from the committees/panel above (unless otherwise stated in School Policy/Terms of Reference/Scheme of Delegation), and all minutes are available at the school office with the exception of confidential minutes.

ASSOCIATE MEMBERS:

The Governing Body have not appointed any Associate Governors for the Academic Year 2025-26.

Clerk to Governors – Claire Sammons 06/08/26

(Vacancies as at 06/08/26) – 1