

Winchelsea



All Individuals Matter

WINCHELSEA PRIMARY SCHOOL
RUSKINGTON

CHARGING POLICY

Part 1: Introduction

Education provided by the school which takes place mainly or wholly during school hours is free of charge. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition. The Breakfast Club hour is not considered to fall within school hours. When a charge is made, the basis of the charge will be the cost to the school from the provider(s). Charges made to parents must not exceed the actual cost of the activity in order, for example, to raise additional funds to cover any short fall caused by parents opting not to contribute, although there is nothing to prevent other parents making a voluntary contribution over and above that cost.

Part 2: Voluntary Contributions

- 2.1 When organising school visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the visit. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may decide to cancel a visit. If a visit goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school visit or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the visit or activity. Sometimes the school pays additional costs in order to support the visit.
- 2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as “optional extras”. This list is not exhaustive:
 - Visits to museums;
 - Sporting activities which require transport expenses;
 - School visits.

Part 3: Residential Visits

- 3.1 If the school organises a residential visit in school time or mainly school time which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of transport, board and lodging e.g. Kingswood/PGL visits.

Part 4: Music Tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or group music tuition of no more than 4, where this is over and above the requirements of the National Curriculum and/or an approved examination syllabus. The peripatetic music teachers make a charge for these lessons. Parents in receipt of state benefits are entitled to a reduction of costs if the lesson is provided through Lincolnshire

Music Service. If tuition is provided by a private music teacher, then this is a private arrangement as are tuition charges.

Part 5: Swimming

- 5.1** The school organises swimming lessons for all children from Year 3 to Year 6. These take place in school time and are part of the National Curriculum. We make no charge for this activity – pool hire charges and the cost of the swimming instructors and life guards are funded by school. We do, however, ask for a voluntary contribution towards the cost of the transport, currently £3 per lesson. We inform parents when these lessons are to take place and ask for written permission for their child to take part. Charges are made for the cost of any resulting badge orders.

Part 6: Nursery Provision

- 6.1** From September 2017, due to the introduction of the new government directive, an extra 15 funded hours will be available for working parents. There will be no charge for the lunch session for these children. As a result of this directive the provision of the extended Nursery session for those parents not eligible will depend on pupil numbers. If there is a provision, the daily charge will be - £2.50 if the child stays just for lunch or £10.00 if the child stays for lunch and the afternoon session. Payment for this provision will be required up front on a weekly basis. If a child does not take the 15 funded hours for the full week the 15 hours will be used as much as possible before making additional charges.

Part 7: School Meals

- 7.1** Hot meals are provided by The Farm Kitchen on a daily basis if required. For children in Reception, Year 1 and Year 2 it is free of charge under the government backed Universal Free School Meals directive and a charge is made to the school. For children registered for Free School Meals it is free and a charge is made to the school. If parents do not wish their child to have a hot meal they can ask for this provision to be cancelled. For other children there is a charge currently of £2.45. The administration of the registers is carried out by the school office, the administration of meals and monies for the additional meals is carried out by The Farm Kitchen on-line. The Farm Kitchen details are as follows:-

www.thefarmkitchen.com / enquiries@thefarmkitchen.com
01529 460821

Part 8: Breakfast Club

- 8.1** Breakfast club runs from 7.45am onwards. The club only operates on days when the school has received prior notice. If you know you would like to use this facility on any given day, please complete the Breakfast Club paperwork for long term usage (contact the school office for this paperwork). If you would like to use this facility on an ad-hoc basis contact the school office on the day before by noon. Similarly, please contact the school office to cancel.

The cost of childcare provision is £2.50 for the hour but breakfast can be provided for an extra 50p. Breakfast would include a choice of cereal/toast with juice, milk or other drinks. All monies received need to be recorded through the office.

Signed: _____
Chair of Governors

Dated: _____