

Winchelsea



All Individuals Matter

WINCHELSEA PRIMARY SCHOOL
RUSKINGTON

DISPLAY PROTOCOL

Part 1: Introduction

We believe good display enhances the learning environment and creates enthusiasm and excitement in the learning process. We believe that all members of the school community will benefit from working in a pleasant environment with attractive displays. All members of the community will be encouraged to ensure that their working area is attractive, tidy and has displays that speak for the ethos of the school. Display of pupils' work acknowledges and celebrates their efforts, aiding motivation and emulating an expectation of appropriate standards.

Part 2: Aims and Objectives

The aims of our displays in the whole school environment are:-

- To promote interest in a subject
- To show how we value and celebrate children's work and efforts
- To support and reinforce learning by providing information or developing working strategies through interactive displays
- To add to the aesthetic appearance of the school and make it an attractive environment both for those that work within the school but to visitors also
- To provide models of good practice
- To provide evidence of academic development as children progress through the school
- To celebrate the school's creative curriculum and add further stimulation for learning
- To promote the school to the wider community

Part 3: Organisation and planning

- Each classroom should maintain a balance of different forms of display – stimulating new learning within a given topic, celebrating children's work and providing interactive displays to aid learning or build strategies e.g. working walls, target/ level setting, books and 3D resources.
- Pupils' work on display should be the best that an individual child can produce to demonstrate the expected standards of work at an age/ability appropriate level.
- All work on display should be marked with corrections made and comments given by the teacher in line with the school's marking policy.
- Work should be current and demonstrate the teaching point or objective of the work.
- All pupils should, at some point during the academic year, have a piece of their work displayed
- Although at the beginning of a new scheme/topic the display may be teacher led, it should 'evolve' throughout the term to reflect the work of pupils
- The use of learning aids eg. posters, friezes or information, should not be used to replace the display of pupils' work
- All display boards should be given a title/heading and labelled appropriately.
- Where possible, work will be double mounted, although it is appreciated that there may be some exceptional circumstances when work is outsized or in 3D form.
- Display boards will be backed with paper except where boards have a pre-felted backing. Boards need not be re-backed every time but staff need to use their discretion in deciding when reusing paper has become untenable.
- The school's Behaviour Strategy (Golden Time processes) or classroom rules will be displayed in every classroom.
- Other aspects of agreed provision should be included consistently in all classrooms e.g. tagged writing targets, wellbeing boards
- All subject areas should be represented as appropriate

- Display work also forms part of the school's maintenance of the school's website and should be updated on a termly basis.
- No boards should ever be empty – displays should be removed only when they can be immediately replaced. At the beginning of a year it is likely that boards will be teacher initiated and will develop as work is produced.

Part 4: Roles and Responsibilities of Head, other staff and governors

The **Head teacher** will ensure that:

- A display rota is produced at the beginning of each academic year which outlines the class responsibilities for different aspects of the school environment each term.
- In conjunction with the School's **Business Manager** the Head teacher will commit to an ongoing review of the suitability of display facilities around the school building aiming to achieve optimum use of space. The School's Business Manager will aim to provide a good supply of materials and tools to enable every class teacher to ensure that display is of a high standard within the limitations of the school's financial budget.

Teaching and non-teaching staff will ensure that:

- Displays are changed regularly according to the rota and adhere to the specified organisation and planning outlined in this policy.
- The rota is updated regularly as a record of display maintenance

The **governing body** will ensure that:

- The policy is implemented and monitored.
- Health and safety guidelines are adhered to as follows:
 - Staples must not be used on wooden surfaces.
 - Children should not use staple guns.
 - Ladders, not chairs, should be used to reach higher areas.
 - Displays do not restrict accesses or interfere with the safety of the general running of the school e.g. fire safety

The **governing body** should take into account the guidelines for monitoring excessive teacher workload and therefore they agree to the use of teaching assistants' time under the direction of teachers to develop displays.

Part 5: Arrangements for Monitoring and Evaluation

A system of monitoring and evaluation will be carried out by the Head teacher in conjunction with subject co-ordinator teams, senior leaders and governors as appropriate. The Head teacher will monitor the rota to ensure that displays are renewed regularly. Learning walks will monitor the range and standard of displays and ensure that the aims and objectives of the policy are being fulfilled.